

**IN THE UNITED STATES DISTRICT COURT
FOR THE EASTERN DISTRICT OF PENNSYLVANIA**

AMERICAN CIVIL LIBERTIES UNION, et al.	:	CIVIL ACTION
	:	
v.	:	NO. 98-5591
	:	
ALBERTO R. GONZALES in his official capacity	:	
as Attorney General of the United States	:	

PRETRIAL ORDER No. 18
(CASE MANAGEMENT ORDER)

AND NOW, this 16th day of August, 2005, upon the conclusion of the pretrial conference held today, pursuant to Fed. R. Civ. P. 16(b), it is hereby **ORDERED** that:

1. After meeting and discussing the issue, each party shall submit to chambers by **Tuesday, September 27, 2005**, a letter containing a list of all third-party discovery undertaken, a short description of the discovery requested,¹ the dates by which a response is expected, and a description of the planned action to expedite the responses;
2. The parties shall serve and respond to party discovery by **Saturday, October 1, 2005**;
3. After meeting and discussing the issue, the parties shall enter into and file a stipulation regarding the preservation of electronic information by **Saturday, October 1, 2005**, or failing an agreement, defendant shall file a motion to resolve the issue by said date;
4. The date of the next pre-trial conference shall be **Tuesday, October 4, 2005, at 11 a.m.** in Courtroom 4B, United States Courthouse, Philadelphia, Pennsylvania;
5. The parties shall submit to chambers a joint proposed agenda for the pre-trial conference by **Tuesday, September 27, 2005**. A party may submit as well a suggested agenda item or items as to which there is no agreement.

LOWELL A. REED, JR., S.J.

¹ This requirement may be met by attaching a copy of the discovery request or subpoena.